



## **Kairos Prison Ministry International, Inc.**

### **Kairos of Texas State Chapter**

*Changing Hearts, Transforming Lives, Impacting the World*

Kairos of Texas – 2<sup>nd</sup> Quarter  
Executive Committee Meeting  
Hill Country Bible Church & Zoom  
5:00 PM, May 8, 2026

**Attendance:** Steve Whatley, Susan Huse, Ray Middleton, Susan Mannas, Scott Van Pelt, Bill Johnson, Andrew Hamilton, Leona Tatum, Robert Kimmel MD, David Ross, Pastor Marvin Schick, Driskoll Tubbs, Dusty Meil, Dickson de la Haye, Dawn Terry, David Burris, Dawn Jonas, Brian Gibson, Julie Cole, Dawnya Wineinger, Roger Harbert, Evie Carrigan, Billy Carrigan, Tim Acklen, Pam Baker, Scott Baker, Lesley Whatley, Larry Rodgers, Harriet Watkins, Ernie Miller, Luella Miller, Cindy Ham, Ray Sims, Sarah Sims, Luke Vollemaere, Willa Bellard, Joyce Atkinson, Larry Rodgers, Becky Terry,

**Attendance via ZOOM:** Rick Alba, Jo Alba, Duke DuTeil, Debbie Higgs, Kristen King, Brian Bray, Bill Anderson, Sara Zinner, Hannah Williams, Marla Badillo, Pam and Henry.

The meeting opened with a prayer led by Pastor Marvin Schick, followed by Steve Whatley's introductory remarks. Steve explained upcoming changes to the quarterly meeting format, including reducing redundant reports and placing greater emphasis on Christ-centered discussion and discernment.

Steve announced that the Quarterly Meeting will move to a new location beginning in November due to Hill Country Bible Church expanding its school security footprint. Susan Mannas and Bill Johnson are actively seeking a new venue.

Steve provided updates on Kairos Texas activities, including his recent visits to multiple Advisory Councils and the addition of the 68th Advisory Council. He also shared ongoing efforts to engage government officials for potential support. Steve highlighted KO Lubbock Volunteer Kristi Pritchett's connection to her Texas State Senator and noted continued discussions with TDCJ regarding volunteer policies. He has upcoming meetings with TDCJ leadership to address concerns affecting Kairos Texas Prison Ministry.

## **Financial Report**

Ray Middleton presented financial updates, emphasizing strong financial management, investment strategies, and the continued need for inter-ministry support among Advisory

Councils. With humor, Ray reminded attendees that he serves as the “complaint department” for financial matters.

Ray reported:

- Direct deposit for reimbursements is now implemented and functioning efficiently.
- Give Butter continues to increase online donation volume, demonstrating clear benefit.
- Bill Schamberger, a retired CPA, has agreed to serve as State Treasurer beginning January 1, succeeding Bob Crane.
- Advisory Councils are encouraged to pursue fundraising opportunities with large churches and corporations.
- Texas KO communities continue to need inter-ministry support.
- Ray is working to maintain transparency regarding KPMI-assessed fees and has been fielding related questions from ACs.
- Ray and Bob encouraged ACs to reduce bank fees wherever possible.

For a complete Financial Report and Treasurer’s Report, members may contact Susan at [susankotsec@gmail.com](mailto:susankotsec@gmail.com).

## Program Reports

Dickson de la Haye introduced the Program Coordinators and emphasized that each Program must work hand-in-hand with Continuing Ministry. He encouraged strong communication with Driskoll Tubbs as a best practice. Dickson also discussed the number of EI Reviewers available to process Excellence Initiative reports.

Steve reiterated the importance of balancing Resident/Guest numbers with Volunteer capacity, emphasizing that **quality—not quantity—is the priority**. He noted that the former expectation of 42 Residents for a “successful” Weekend is no longer the standard.

Bill Johnson reported on national efforts to consolidate and standardize Kairos websites for improved branding and user experience. The goal is for all state and local AC websites to share consistent content and structure.

Leona Tatum shared that she serves on the KO International Council team and expressed enthusiasm for upcoming announcements at the Annual Conference.

Scott Van Pelt reported that he manages the CCLI license for Kairos of Texas. He ensures proper use of lyrics and coordinates with artists. Each AC has its own account, and all songbooks and slides must include proper CCLI markings.

Susan Mannas provided an update from the Program Excellence Committee, noting ongoing work to address unsubmitted or unreviewed EI reports. Some ACs have been non-responsive, and the committee remains committed to supporting them in achieving Program Excellence.

Kyan Kirby reported on Advanced Kairos Training (AKT). The June Huntsville classes are full. Members should contact Kyan regarding any AKT-related emergencies.

Ray reminded everyone that registration for the Annual Conference in Florida is open. Registrations submitted after June 19 will incur a late fee.

Andrew Hamilton, IC Representative, shared how the Volunteer and Guest Recruitment Committee is using AI tools to streamline the process of identifying churches for anniversary Weekends.

There were no reports from KI Women, KO, or Agape.

The meeting also highlighted ongoing initiatives, including the worldwide Kairos Torch prayer call and the Kairos 50th-anniversary celebration. Volunteers were encouraged to promote these events at AC and State meetings.

## **40th Anniversary Theme Song**

Steve played the Kairos of Texas 40th Anniversary theme song, created by Brian Gibson and Susan Mannas using AI technology. The song was well received, and Steve expressed appreciation for their work. He plans to play it again during the State Chapter Meeting the following morning.

## **Weekend Leader Nomination Form Discussion**

The committee discussed transitioning from the Texas-developed spiritual résumé system to the official **KPMI Weekend Leader Nomination Form**, which has been available on the KPMI website for several years and applies to all three Kairos Program Ministries. The KPMI form is more comprehensive and addresses gaps in the information currently collected in KairosMessenger.

Concerns were raised by Zoom attendees that their questions were not being monitored. Attention was redirected to ensure their input was addressed. Julie Cole clarified that the State Chair signs the spiritual résumé. Duke DuTeil suggested converting the nomination form into a Google document that auto-populates a Google Sheet for improved visibility and tracking.

Steve explained the need for more complete and accurate information on Weekend Leaders and emphasized that KPMI has expressed concerns about data quality. The EC agreed that adopting the KPMI form would improve the process.

Susan Mannas presented available options and recommended adopting the KPMI form while allowing time to add additional fields if needed. After discussion:

- **Bill Johnson moved** to discontinue the Texas Spiritual Résumé and adopt the KPMI Weekend Leader Nomination Form found on *MyKairos.org*.
- **Scott Van Pelt seconded.**
- **The motion passed unanimously.**

## **Leadership Track and EI Process**

Steve discussed changes to the Leadership Track and EI process, expressing concern about extended timelines and new requirements for Leaders to observe an additional Weekend. He emphasized the importance of including formerly incarcerated individuals in Kairos ministry and recommended engaging Evelyn and her team in conversation rather than opposing changes prematurely.

The EC also discussed the new rule prohibiting parolees from serving on Teams, with many expressing concern about its potential negative impact on ministry effectiveness.

Marla suggested using Advisory Council members as EI Observers. The EC agreed to form a subcommittee to study this recommendation further. Steve placed Becky Terry, Dawn Jonas, Dusty Meil, and Dawn Terry on this subcommittee.

Pastor Marvin prayed and the meeting was adjourned.