



**Kairos of Texas Executive Committee Meeting
January 30, 2026, 5 PM**

Attendance: Steve Whatley, Ray Middleton, Bob Crane, Kyan Kirby, Susan Huse, Leona Tatum, Susan Mannas, Bill Johnson, Marvin Schick, Robert Kimmel, MD, David Ross, Driskoll Tubbs, Audrey Duke, Dusty Meil, Tammy Yule, David Burris, Dawn Jonas, Brian Gibson, Julie Cole, Dawnya Wineinger, Roger Harbert, Don Wineinger, Mike Tavary, Brian Bray, Michael Hill, Susan Hill, Dawn Tucker-Terry, Casey Polen, Sue Townson, Juanita Monturo, Joyce Atkinson, Kristi Pritchitt, Socorro Hendry, Keith Henson, Philip Goodwin, David Boyle, Sharon Johnson, Jerry Puckett, Jo-Ann Cicone, Debbie Higgs, Kira Megason, Scott Baker, Pam Baker, Marjorie Whitner, Raymond Lalgee, Rosemary Pena, Tabitha Cortez, Maria Cassillas, Tabitha Medina, Rhonda Frank, Betty Anne Baird, Melinda McDonald, Lila Vitek, Nicole Sproull.

Zoom Attendance: Sharla Bursey, Angela Burrell, Andy Cortez, Laurie Garner, and Glitter Fairy. Thank you to Brian Gibson for helping us with the Zoom line during the meeting.

Advisory Council Representation: Bridgeport, Coleman, Hutchins, KO Amarillo, KO Central Texas, KO East Texas, KO Fort Worth, KO Houston, KO Lubbock, KO Midland, KO North Texas, KO San Antonio, McConnell, Murray, O'Daniel, Pack, and Wainwright.

Steve Whatley, the new state Chair opened the meeting welcoming everyone to the Kairos of Texas 1st Quarterly Meeting. He emphasized the need for everyone to be aware of the building's water situation.

Steve introduced **Marvin Schick as the Spiritual Director**, who led us in prayer.

Susan Huse, Secretary requested approval of the previous meeting minutes. Bill Johnson made motion to accept with Driskoll Tubbs seconding the motion. The motion carried unanimously. Susan reminded everyone to sign in on the attendance roster.

Steve Whatley started the meeting highlighting Kairos of Texas' Chapter growth. Texas currently has 67 Advisory Councils. This is the largest in the world. Well above Florida with 40 ACs and California with 16 ACs. Steve shared the 2026 Kairos of Texas objectives which includes expanding programs by adding four new Kairos Inside units; two new Kairos Torch units; and 1 new Kairos Outside unit. Kairos of Texas is already a leader by the sheer size of our state's Ministry. Kairos of Texas is striving to become a leader in terms of influence within the Ministry. In Texas, we don't want grass growing under our feet. We want to be serving the Ministry and pleasing the Father, seeking new opportunities and challenges.



Steve reminded everyone that change is difficult and he will make errors in this new role. Steve said his focus is on keeping the Ministry going and growing. We (KOT) will make mistakes. We may have to make uncomfortable decisions. In the end, we will be better because we are doing it right.

Steve reminded everyone “Jesus Christ is Chairman of the Board for Kairos of Texas”. KOT will follow Christ and the Kairos Ministry. To be great leaders in the Kairos Ministry, we need to fix the cause of problems. We can and will do things differently as we work to improve the Ministry. This is “how we’ve been doing things” is not a reason to not make things right. Steve said Kairos of Texas has been operating out of the Riverbanks for many years. The SCCOP states there are only four appointed Subcommittee Chair: Programs; Fundraising; Agape; and Outreach/Volunteer Recruiting. We can and will get back into the Riverbanks. Moving back into the Riverbanks is a step in the right direction for the Ministry. Change is hard. Remember we all need to use grace and with each other.

Kyan Kirby, Vice-Chair discussed AC meeting minutes, and she now had five Volunteers to assist in reviewing the minutes. Kyan reminded everyone that elections must be entered into KairosMessenger by January 31, 2026. Currently there are three units that have not entered their elections in KairosMessenger. Additionally, as a reminder, please make sure Weekends are being entered and Kairos Kalendar is being used. Our next AKT will be held in Amarillo in April. The training is filling fast.

Ray Middleton focused on financial updates and organization changes for Kairos of Texas. Ray reported a 12% increase in Advisory Council cash reserves, with \$125,000 added to the end-of-year balance. Ray announced new financial procedures that includes monthly billings for national affiliation fees and a 5% assessment of regular income for state chapter dues. Ray highlighted the Kairos Interministerial Blessings! Praise God! Please reach out to Susan Huse at susankotsec@gmail.com for a copy of the 1st Quarterly financial report.

Ray further advised everyone that KPMI is currently accepting registrations for the Annual Conference in Orlando, from July 22-25, celebrating Kairos’ 50th Anniversary. Kairos of Texas will pay the hotel and registration fees for four Volunteers from each Advisory Council. The transportation costs will be the responsibility of the AC. Submit Annual Conference registration forms to Ray Middleton.

Bob Crane discussed online giving trends and banking fees. We incurred \$224 in fees from the bank. When you use the ATM cards you were provided and as instructed it helps to prevent those transaction costs. Bob emphasized the importance of using ATMs or mobile deposits. Bob reminded of the donor site “Give Butter”. Bob has received communication from a couple of Volunteers expressing interest as Assistant Treasurer to help him and learn the Treasurer role. When seeking reimbursement, if you choose direct deposit, you must update your banking information with Bob.

As a group, the meeting focused on coordination of logistics for the State Chapter Meeting in the morning. There was discussion on classrooms for breakout sessions and refreshments before we begin worship Saturday morning at 8:30 AM. Everyone was reminded to sit by regions on Saturday. Better communication regarding breakout



sessions during further meetings was requested. It was agreed the AC Chairs would be notified in advance to allow for proper planning and attendance at the Quarterly Meetings. Steve encouraged all Volunteers to engage in the upcoming discussions and activities, emphasizing the importance of collaboration and problem-solving. Steve reminded we all need to use grace and mercy with each other. We do need an influx of younger Volunteers to serve.

There was additional discussion related to the new program manuals that are forthcoming. All Ad Councils need to order manuals as needed for upcoming Weekends. The manuals are being phased in over a year-long transition period. You are to use the manual you have on hand during your team meetings and the Weekend. Finish with the same manual you started with.

The group further discussed the process for the assignment of Excellence Initiative (EI) observers for the spring weekends. It was clarified that observers should be AKT trained and have previously served as Leaders, preferably from outside the observer's community. There was more discussion on the process of assigning observers and the challenges faced in selecting individuals from different communities. There was discussion on whether the Friday 4 PM team meeting would count as the required team meeting attendance for EI observers. KPMI will be consulted and results will be shared via email. EI observers can only conduct one observation per calendar year.

The group continued discussion with reminders to check the Kairos of Texas calendar, updating KairosMessenger with current AC information., updating master lists and notifying leadership of changes. Emphasis was placed on the importance of recording and submitting Swap meeting details in KairosMessenger. Policies need to be followed related to Weekend attire and gender identification. Volunteers should be addressed according to their sex assigned at birth.

There was some discussion about former inmates receiving Volunteer approval only to have that approval status reversed.

Focus turned to the distribution and collection of Agape. Each community needs to send 67 pieces of Agape twice a year. Agape can be brought to the Quarterly Meetings or mailed to the Agape Chair. There was discussion on the challenges of email submissions as it requires excessive ink usage. Emphasis was placed on the importance of collecting signatures during meetings and trainings, so we use inked signatures as opposed to copied signatures.

Audrey Duke, Fundraising Committee Chair discussed fundraising opportunities. She shared we do not have many corporations or mega churches donating. We are seeking out private golf clubs who may allow golf tournaments at little or no cost. Audrey further shared strategies for engaging the large Christian Church communities in our prison outreach. Audrey said she is looking to do more to help with fundraising and is calling upon others to help as needed. Audrey reminded us of Hebrews 13:3 "Continue to remember those in prison as if you were together with them in prison, and those who are mistreated as if you yourselves were suffering." Please



reach out to Audry by contacting her by email at audreydr@sbcglobal.net if interested in helping. Audrey checks her email every couple of days.

Steve introduced the Bridgeport AC Band who performed three songs.

Mike Tavary, Trailer Coordinator reported we have 30 AC units that use trailers. The drivers must be on the insurance list. If you haven't already, please send the driver's information from their driver's license including full DL number for insurance purposes. Mike is asking Ad Councils to submit photos of trailers (quarter front, quarter back, VIN, Plate) for insurance purposes. We may only have one trailer that needs replacing. The other trailers may only need maintenance and repairs.

Susan Mannas talked about plans for Kairos of Texas' 40th Anniversary Celebration of Listen, Listen, Love, Love. Save the date: December 5, 2026, Frisco, Texas. Susan M. invited and encouraged any interested Volunteer to join the planning committee.

The planning committee is requesting submission of any information you may have related to Kairos Volunteers who have a long service history with Kairos of Texas. The committee is seeking our oldest active Volunteers. The committee would love to invite them to the celebration and include them in the event.

Steve reminded everyone we want to hear your concerns, questions, and ideas. Together we are better!

Marvin led us in closing prayer and the meeting was adjourned.