

Kairos of Texas State Chapter Committee Meeting  
Hill Country Bible Church, Austin, Texas  
April 9, 2016: 9:00AM-2:30PM

**Chairperson: Steve Newton**

**Officers present:** Steve Newton, Jim Irwin, Ray Sims, Robert Robinson, John Osborne, Rhonne Gary, Larry “Buck” Rodgers, Driskoll Tubbs, and Debbie Van Pelt.

**Units not represented:** Coffield, Estelle, Huntsville Walls, KO Amarillo, Stevenson, Stiles, Terrell, and Torch Amarillo.

**Minutes:**

Praise and Worship: Scott Van Pelt.

- 1.1. **Call to order:** by Steve Newton.
- 1.2. Inetta Redell gave the opening prayer and devotional based on Matthew 13:8 and Ephesians 5:15-16. She touched on our Theme: Flourish not just Survive, while being aware of the Enemy.
- 1.3. State chair Steve Newton recognized our special guests: Evelyn Lemly, KPMI CEO, and Chaplain Michael Rutledge, Assistant Director of Chaplaincy Operations TDCJ.
- 1.4. Chaplain Michael Rutledge shared our work is guided by the Holy Spirit and redeeming the time for Kairos in three ways: His encounter with mankind is intentional (committed), an intimate encounter – compassionate in our service, and an inspirational way. Kairos is in 39% of all TDCJ prisons with start-ups ongoing. His contact information is 936-730-5053 (cell) and 936-437-8684 (direct).
- 1.5. Evelyn Lemly encouraged us to continue the challenge of stepping out and inviting other to join us in ministry. Please pray for the other 34 states and 9 international countries where Kairos is active. Kairos growth is over 500 communities throughout the US with a potential of 17 new Torch programs starting up. Kairos Programs have no limitations with 54 having #1 weekends. Every Tuesday at 1:30 p.m. the KPMI staff prays intentionally for that week’s programs. They pray for the teams, the administration and the participants. The list is distributed to every AC chair every week. She asked us to say thank you to all the AC’s for their service, time, heart, passion, and love for the ministry.
- 1.6. Roll Call
- 1.7. Minutes of the January meeting: Driscoll Tubbs moved that they be accepted and Bob Landreth seconded it. Motion passed.



- 1.8. State chair comments: Steve stated that he wants us to **flourish, just not survive**. To flourish means that every AC will be vibrant and healthy by the end of the year. To flourish means that we will begin Kairos Outside in one more area, a new Torch will start and we will bring Kairos into some of the remaining 16 prisons in 2016.
- 1.9. The top priority is Outreach/Recruiting. Only three AC's still do not have anyone assigned to the Outreach position.
- 1.10. NEW STARTS is also to be a focus. Ray Sims will lead that sub-committee. Three new starts will hold their first weekend in 2016. In all three cases, they each began with a single person stepping up and accepting responsibility for determining whether it's possible to initiate formal Kairos activities.
- 1.11. It is recommended that if your AC's Financial Secretary or Treasure is rolling off at the end of 2016, please recruit and assign your new FS/Treasure to work with the outgoing FS/Treasure starting in July. The new financial secretary will be given 6 months to get comfortable with the job before the January 2017 audit is done. Second recommendation: Ask your outgoing FS/Treasure to stick around for 6 months in 2017 to help with the audit. The new FS/T's will be given special training at the July 2016 KOT meeting.
- 1.12. No Kairos AC's addresses and/or emails are to be used for outside activity. Kairos does not take a political stand.,
- 1.13. Annual Conference will be held in Orlando, FL on July 26-30. Twenty-two AC's have over \$10,000 in the bank. Another fifteen have over \$5000 in the bank. Please consider spending some of your excess cash on sending members of your AC to the Annual Conference. Any AC that is short of cash resources and wants to send someone to the Conference, please talk to John Osborne. KOT will pay the registration fees for someone to attend. KPMI's 40th anniversary will be celebrated. Please send testimonies and chaplain testimonies to Ann Kreller at headquarters.
- 1.14. The Executive Committee discussed ideas on how to make the SCC meeting more productive. One of the ideas that surfaced was to poll the State Reps requesting that they select two or three Sub Committees that they are interested in serving on. After collecting the responses, the Sub Committee chairs would "draft" State Reps to be on their committee. The hope is that a sense of ownership will evolve so that the reps will recognize action items the Sub Committee wants to accomplish and take responsibility for

activities between state meetings. Thoughts and ideas from the State Reps on making the SCC more productive are also encouraged.

- 1.15. Annual Affiliation Agreements by the AC's not signed are: Allred, Boyd, Briscoe, Clemens, Conally, Dalhart, Hightower, Huntsville Walls, Hutchins, Jordan, KO Central, KO San Antonio, KO Wichita Falls, Lockhart, Lynaugh, Montford, Neal, Polunsky, Roach, Robertson, Rudd, Stevenson, Stiles, Torch-Harris County, Vance, and Wallace. These are to be sent to state secretary, Cissy Kabat, as soon as possible.
- 1.16. All sub-committee vacancies except Logistics and Support are filled. Scott Van Pelt moved with Bob Landreth seconding the motion to approve acceptance. Motion carried.
- 1.17. David Ford, Website Development Sub-committee chair, presented a short PowerPoint presentation. His committee will meet and begin the process to update the KOT website.
- 1.18. Finance Report by John Osborne: Kairos of Texas P&L Reports were distributed. We are steady on our revenue and our expenses are down. A list of problems found in the 2015 Audit were reviewed and discussed. He will email the report on Monday to all the AC chairs/financial secretaries for their review and he stressed the importance of good record keeping. All advances made for a weekend must be cleared 30 days after the weekend (see page 2 on the Balance Sheet).
- 1.19. Treasurer's Report: Robert Robinson: Motel guidelines: 1 guest/couple per unit is paid by KOT – others may come and share the room for \$60.00
  - 1.1.A. Mileage – fill out the reimbursement sheet at the state meeting and turn in. Please note that the form used for mileage reimbursement has changed. John Osborne passed out the new form at the meeting.
  - 1.1.B. Reservations are the 1<sup>st</sup> 2 weeks of the month before the state meeting April 9, July 9, Oct 8
  - 1.1.C. Your lack of planning doesn't create an emergency for me. Take responsibility.
  - 1.1.D. CHECKS: Make sure it is legible
    - a.i.1.a. Both amounts agree – written and number
    - a.i.1.b. Name of the unit is on the check
    - a.i.1.c. Be sure the paperwork is with the check.
    - a.i.1.d. Checks sent to KOT with the unit name identifies will be directed to that unit. That's another reason for the Master list to be correct.
    - a.i.1.e. State treasurer signature on account when you update signature information, don't delete and start over;

just add and adjust.

a.i.1.f. Have the local treasurer and another local signer (AC chair).

- 1.20. IC REPORTS: Driscoll Tubbs reported for all the 4 IC's. He reminded us to review and update our unit websites and bring them all into the KOT site. There have been some problems when Kairos web sites are abandoned. Others can use them for not so good purposes. Be sure to individually subscribe to the KPMI "E-news".
- 1.21. Kairos Outside: Debbie Van Pelt reported last night's meeting had good attendance, discussion and praise reports. She encouraged us to find someone to replace us in our various positions – ACTIVE recruiting. Recruiting problems were addressed at last night's meeting; also several funding sources are needed. Please remember to bring younger adults into the ministry in our outreach/volunteer recruitment.
- 1.22. Bill Salser, Torch programs are active in Amarillo-Randall County and Katy-Harris County. Some of these prisons are mixed gender. Male and female adults are seated at the same table on a Torch weekend. It is required that all continue mentoring for 6 months after a weekend. Inquiries about possible startups in Kenny, Bell County, and Lubbock and 5 facilities in the Texas Youth Commission. All Torch volunteers are required to have background checks (full report attached).
- 1.23. OUTREACH – Dickson de la Haye: There was an article in the KOT last newsletter about outreach. "Info-USA" is a source for indentifying churches in your area to reach out to about Kairos. Contact him about the DVD "from Darkness to Light" and Kairos Media 1. He has 20+ people on his committee and 7 will review the DVD.
- 1.24. NEW STARTS: Ray Sims said there are two new starts: Luther and Estelle conducting their first weekends in April. Tellford will start in November. He stressed the first weekend is easy to get volunteers; however, weekends 2-5 are much harder.
- 1.25. FUNDRAISING: Jim Lodovic said he had 1 person at his meeting and noted 10 AC's have less than \$5,000 in their checking accounts. His committee is available for assistance.
- 1.26. AGAPE; CJ Salzman is the new agape coordinator. You may reach him at [kairos@cjsalzman.com](mailto:kairos@cjsalzman.com) or mail 8x11 posters to him at 9326 Vander Rock Drive, Houston, TX 77095. He had 16,851 pieces of agape beginning in 2016 that will bless 46 weekend ministries. Note that white prayer chain links are coming to him from KI prison units that can be included in the chains.
- 1.27. Finance: John Osborne reported and thanked Berna Younger and Betty Born for their hard work and support. They will

assist in streamlining paperwork.

- 1.28. WEBSITE: David Ford noted he had 6 people in his meeting and there is much work to be done. New ideas for the KOT website are: showing the breakout of the 3 ministries, having a new recruiting video of younger volunteers on the site and soliciting volunteers to visit the KOT website.
- 1.29. EI – Dolores Amador thanked all her 8 region coordinators. She had 15 participants in her meeting. EI report distribution is to those listed on the [www. mykairos.org](http://www.mykairos.org) website. A copy of the EI will be given to all attending AKT training.
- 1.30. TRAILERS: Scott Van Pelt discussed having the proper liability insurance of \$1 million before the trailer is moved. Maybe KOT could have an umbrella policy for all the trailers. There are 12 area trailers and more will be needed as units are starting up.

Meeting was closed with prayer and singing “Surely the Presence” at 2:00pm.

Submitted by:

Marcia Wiseman, substituting for Cissy Kabat.